



DAVES AVENUE HOME & SCHOOL CLUB EXECUTIVE BOARD MEETING MINUTES

Date: May 25, 2023

Location: Daves Avenue Elementary School – STEAM Lab

In attendance in person:

Voting: Jenna Mittleman, Melissa Barragan, Diana Chiu, Alexis Barnickel, Kim Watt, Jessica Johnson, Bob Lapcevic

Non-voting: Shestin Swartley, Silvia Garcia, Jessica Gwynn

1. The meeting was called to order by Melissa Barragan at 8:20am
2. Principal's Report – Jenna Mittleman
 - a. Staffing: Ms. Julie Young and Ms. Megan Weisler are the new Literacy Teachers on Special Assignment. Ms. Courtney Clampett will be joining team 2nd grade and Mr. Scott Deadman will be the new 4th grade teacher joining us from Gilroy.
 - b. Garden Projects: Corridor garden beds are ordered and the getting bids for the community garden.
 - c. Fields Update: Project should be done by the time school starts in the fall. The track work is beginning on June 9th.
3. Presidents' Report –Melissa Barragan
 - a. One Community Los Gatos Fundraising Campaign: basic agreement on new split for fundraising next year. The first 27% will go to the HSCs and the remaining 73% will go to LGEF. The ask from parents will remain at \$1,500 per child.
 - b. Board Roster Update: Proposed Board Roster –

Co-Presidents: Michelle Neilsen and Melissa Barragan

Vice President: Jessica Gwynn (to shadow the Co-Presidents)

Treasurer: Bob Lapcevic

Co-Treasurer: Shestin Swartley

Secretary: Diana Chiu

Communications: Kim Watt

Co-Communities: Nabila Patel

Co-Parliamentarians: Michelle Neilsen and Melissa Barragan

Discussion around special project chairs. Alexis discussed having more than 1 Vice President and Diana would check the bylaws. Roster was approved pending discussion on additional VPs.
 - c. Carnival Update: Jessica Gwynn provided an update on the Carnival including last minute changes due to insurance requirements. No bull riding or bounce houses allowed due to the change in insurance so additional carnival games were added.
4. Treasurers' Report –Jessica Johnson and Bob Lapcevic

- a. 2022-2023 budget update: Provided an update on the 2022-2023 budget and current account balances. Reported on the OneCommunity Los Gatos funds.
 - b. 2023-2024 Budget Proposal: Treasurers and President worked with Jenna to confirm a budget for 2023-2024. Proposed budget presented to the Board for approval. All approved.
- 5. Secretary's Report – Diana Chiu
 - a. Approval of April 28, 2023 Executive Board Meeting Minutes.
 - i. Motion: Melissa
 - ii. Second: Bob
 - iii. Motion Passed
- 6. Adjournment at 9:45am