



## DAVES AVENUE HOME & SCHOOL CLUB EXECUTIVE BOARD MEETING MINUTES

Date: April 28, 2023

Location: Daves Avenue Elementary School – Staff Lounge

### **In attendance in person:**

Voting: Jenna Mittleman, Michelle Nielsen, Melissa Barragan, Diana Chiu, Emma Jebara, Kim Watt, Bob Lapcevic

Non-voting: Shestin Swartley

### **In attendance via Zoom:**

Voting Jessica Johnson

1. The meeting was called to order by Michelle Nielsen at 8:25am
2. Approval of March 10, 2023 and April 19, 2023 Executive Board Meeting Minutes.
  - a. Motion: Michelle
  - b. Second: Melissa
  - c. Motion Passed
3. Principal's Report – Jenna Mittleman
  - a. Lunchtime volunteer opportunities – discussed lunchtime parent volunteer opportunities. Talked about having parent volunteers organize and referee sports games during recess/lunch. Then discussed the origins of Fun Visors as an alternative for kids who did not like playing sports at recess so had games and crafts available. Jenna will explore putting together a specific signup for the lunchtime volunteer opportunities.
  - b. General Feedback Request – discussed the request for general feedback Jenna made recently.
  - c. Staffing Changes – Next year will require four 4<sup>th</sup> grade classes so currently 1 position open for a new 4<sup>th</sup> grade teacher. Two Daves staff members will become Literacy TOSAs for the District next year – Ms. Julie Young and Ms. Meghan Weisler. Ms. Courtney Clampett will be our new 2<sup>nd</sup> grade teacher coming from Blossom Hill currently teaching 5<sup>th</sup> grade. Ms. Erica Roberts will be our new resource specialist coming from Van Meter. Individual was just offered the health clerk position.
4. Treasurers' Report – Jessica Johnson and Bob Lapcevic
  - a. Introduced Shestin Swartley as the new co-treasurer for next year.
  - b. 2022-2023 budget update: Provided an update on the 2022-2023 budget and current account balances. Reported on the OneCommunity Los Gatos funds.
  - c. Confirmed the previously approved one-time grant to LGEF.
  - d. Discussed the timeline for approving the budget for next year and a proposed infographic to help parents understand where we use the money that is raised. The current year books will be closed 7/1. Already working on budget for next year and meeting with Jenna this month to discuss.
5. Presidents' Report – Michelle Nielsen and Melissa Barragan
  - a. Please provide a headshot for the yearbook if you haven't already done so.

- b. LGEF funding update – all HSCs agreed to fund the shortfall of LGEF. There was also a discussion about how to help Music Boosters and make it more visible.
- c. Board roster for next year – discussed possible interested parents for vacant board roster positions. Jenna and the Board o continue to discuss who would be interested in joining the HSC Board for next year.
- d. Teacher appreciation and Carnival update – discussed various activities around teacher appreciation including the donation of the luncheon by the Pearl Family. Overview of end of year Carnival.

6. Adjournment at 9:36am