



DAVES AVENUE HOME & SCHOOL CLUB EXECUTIVE BOARD MEETING MINUTES

Date: November 4, 2022

Location: Daves Avenue Elementary School - MPR

In attendance in person

Voting: Jenna Mittleman, Michelle Nielsen, Melissa Barragan, Diana Chiu, Alexis Barnickel, Kim Watt, Bob Lapcevic

In attendance via Zoom

Voting: Emma Jebara, Jessica Johnson

1. The meeting was called to order by Michelle Nielsen at 8:40am
2. Approval of September 30, 2022 Executive Board Meeting Minutes.
 - a. Motion: Michelle
 - b. Second: Melissa
 - c. Motion Passed
3. Principal's Report – Jenna Mittleman
 - a. Reported that the next 2 weeks would be instructional reviews by principals. Also discussed the multi-tiered system of social/emotional support for students and how that might look in various situations with the goal that students received the support they need where they are.
 - b. Innovation grants: Provided update on status of teacher innovation grants. Most of the grants were fully funded or partially funded. Hoping that the HSC would be able to fully fund the partially funded grants from the HSC budget. Will come back with additional details and numbers.
4. Presidents' Report – Michelle Nielsen and Melissa Barragan
 - a. Reported on Movie Night and Safe Routes2School, as well as the Mother-Son kickball game. Discussed parent feedback on Halloween Parade with Jenna emphasizing the safety goal for instructional day activities.
 - b. Provided an update of the One Community Los Gatos fundraising campaign. Discussed teacher support for getting out the OCLG message including having Board members speak briefly at Back2School night. Suggested changing language in outreach materials to emphasize the team and teachers vs activities.
 - c. Student council is up and running and the yearbook theme will be decided soon. Book Fair during minimum week needs volunteers.
 - d. Discussed the drive thru lines during pick up and how to make the traffic efficient and smooth.
5. Vice Presidents' Report – Emma Jebara
 - a. Reported on Oren's Hummus fundraiser with \$555 raised for the school.
 - b. Discussed future events including Bingo Night scheduling for either 2/2 or 2/16 and to make sure it does not conflict with the Dad/Daughter dance, aligning the Science Fair timeline with Open House.

- c. 5th grade legacy project has been approved and Amber Roe will work with the teachers and the chair.
 - d. Auction discussion regarding a possible donor who will pay for the venue and scheduling a kick off meeting for the auction soon.
- 6. Treasurers' Report – Bob Lapcevic and Jessica Johnson
 - a. Reported on using Zelle for reimbursement of expenses and that tax return has been completed. Requested that everyone get their expenses in.
 - b. Discussed new payment acceptance via Stripe, Square, or other.
 - c. 2022-2023 budget update: Provided an update on the 2022-2023 budget and current account balances. Had approximately \$580,000 in the account today. Discussed exploring putting a portion of the money into a Certificate of Deposit given the current interest rates. Board approved having the Treasurers explore CDs.
 - d. Reported on currently approved expenses including \$60,000 on classroom furniture.
- 7. New Business
- 8. Old Business
- 9. Adjournment at 10:15am