



DAVES AVENUE HOME & SCHOOL CLUB EXECUTIVE BOARD MEETING MINUTES

Date: July 20, 2022

Location: Daves Avenue Elementary School

In attendance

Voting: Jenna Mittleman, Michelle Nielsen, Melissa Barragan, Jessica Johnson, Scott Brown, Diana Chiu, Alexis Barnickel, Emma Jebara, Kim Watt

1. The meeting was called to order by Michelle Nielsen at 5:40pm
2. Approval of May 31, 2022 Executive Board Meeting Minutes.
 - a. Motion: Michelle
 - b. Second: Melissa
 - c. Motion Passed
3. Principal's Report – Jenna Mittleman
 - a. Staffing: Provided an update on additional staffing matters including kindergarten aides, new PE coach, new administrative assistant, Vida Wedding, and a guest teacher covering for Ms. LeMenager – Ms. Hailey Reed.
 - b. Facilities and solar: Target date to have all landscaping done is the start of school. The final solar links for the solar project is to be done by mid-September.
 - c. Bell schedule alignment and other updates for next year: Gates will open at 8:05am with a soft start from 8:05-8:10am. For kindergarten the bell schedule for M,T,R,F is 8:10am-1:30pm and on W 8:10am-11:30am. For 1-3 grades the bell schedule for M,T,R,F is 8:10am – 2:23pm, W release at 12:10pm. For 4-5 grades the bell schedule for M,T,R,F is 8:10am – 2:38pm, W release at 12:15pm. For recess/lunch, students will play and then eat and lunch cards will be provided for those getting lunch at school. Lunch will still be free of charge.
 - d. Introduction of new librarian: Trang Nguyen will be the new librarian.
 - e. Other items: Daves is expected to have 480-500 students this year.
4. Presidents' Report – Michelle Nielsen
 - a. Back to school matters: Discussed role transitions, calendar and back to school communications. We will have Kona Ice here for the Back to School Ice Cream Social. We have a number of events scheduled for the early days of the school year. Planning to have a back to school coffee similar to last year in front of the school right after drop off.
5. Secretary's Report – Diana Chiu
 - a. Continuing with A to Z as the online school directory.
6. Treasurers' Report –Jessica Johnson
 - a. 2022-2023 budget update: Provided an update on the 2022-2023 budget. Reviewed various line items in the proposed budget.
 - b. Adopt 2022-2023 budget as presented.
 - i. Motion: Michelle

- ii. Second: Melissa
 - iii. Motion Passed
 - c. Approve using \$90,000 from reserves to fund classroom furniture and STEAM Lab
 - i. Motion: Diana
 - ii. Second: Michelle
 - iii. Motion Passed
 - d. Approval of requested technology grant of \$32,560
 - i. Motion: Michelle
 - ii. Second: Melissa
 - iii. Motion Passed
- 7. Vice President's Report - Michelle Nielsen and Melissa Barragan
 - a. Committee updates: Macey Kalin has agreed to be Room Parent coordinator
 - b. We have some volunteers already to coordinate Family Movie Night
- 8. Communications Report – Kim Watt
 - a. Nothing to report
- 9. New Business
- 10. Old Business
- 11. Adjournment at 7:35pm